

# STANDING RULES

## 1. Annual Conference

The fiscal year of The South Carolina District of The Wesleyan Church shall begin on May 1 and end on April 30 of the following year.

## 2. District Boards

a. The District Board of Administration shall consist of eighteen members: the district superintendent, the assistant district superintendents, the district secretary, the district treasurer, and twelve other duly-elected members-at-large, with due consideration for equal ministerial and lay representation. The assistant district superintendents shall be appointed by the District Board of Administration.

b. The District Board of Trustees shall consist of the district superintendent and two additional members appointed by the District Board of Administration from among the members of the District Board of Administration.

## 3. Legally Designated Officials

a. The District Superintendent and the District Secretary are the designated officials to sign all legal papers as directed by the District Conference or the District Board of Administration. These officials have no power in their own right to sign any papers obligating the district or any part or institution of the district. They are to sign on behalf of the District Conference or District Board of Administration only when authorized by the same. The District Board of Administration may, in the absence of the District Superintendent or the District Secretary, designate which district officers are empowered to sign. *The Discipline* ¶1180:22, 23.

b. In accordance with *The Discipline* ¶1335, the District Board of Administration shall elect the District Treasurer at its organizational meeting immediately after the rise of the district conference.

## 4. District Committees

a. The Conference Action Committee shall consist of nine members: the district superintendent, the district treasurer and seven other members elected by the District Conference, with due consideration for equal lay representation.

b. The Nominating Committee shall consist of nine members: the district superintendent and eight other members elected by the District Conference, with due consideration for equal lay representation.

c. The District Board of Administration shall serve as the District Building Committee.

d. The District Statistician shall be appointed by the District Board of Administration.

## 5. District Directors

The following directors shall be appointed by the District Board of Administration:

- |   |  |
|---|--|
| 1. Director of Spiritual Formation        | 7. Director of World Missions                              |
| 2. Director of Family Camp                | 8. Director of Hispanic Ministries                         |
| 3. Director of Children's Ministries      | 9. Director of Best Years' Fellowship                      |
| 4. Director of Adult Ministries           | 10. Chair of the District Board of Ministerial Development |
| 5. Family Camp Board Chairperson          | 11. Director of Women's Ministries                         |
| 6. Director of Evangelism & Church Growth |  |

## 6. Local Church Assessments

a. The District Assessment percentage shall be recommended by the District Board of Administration and approved annually by the District Conference.

b. Church plants and restart projects shall be assessed by the district according to the following scale:

- i. No budget assessment for the first year
- ii. 25% for the second year
- iii. 50% for the third year
- iv. 75% for the fourth year
- v. 100% for the years thereafter

## 7. District Budget

The District Board of Administration shall present a proposed annual budget to the District Conference for review and comment. The annual budget shall be approved by the newly-elected District Board of Administration.

## 8. The Committee on Memorials and Resolutions

The Committee on Memorials and Resolutions shall be the Conference Action Committee. Memorials should be presented in the proper form (see *Policies and Procedures, Committee on Memorials and Resolutions*) to the Conference Action Committee no later than May 1 of the year preceding General Conference.

## 9. Property

a. All local church property and district property, including any bequests of property, shall be held in the name of The South Carolina District of The Wesleyan Church, Inc. in trust for The Wesleyan Church, in accordance with *The Discipline* ¶4610.

b. All local church property and district property shall be insured in accordance with the current district policy.

c. No real estate, with a deed that contains a clause by which the land conveyed may revert to the original grantor, his heirs, or assigns (*The Discipline* ¶4150), or with other restrictions that are incompatible with the regulations of *The Discipline* on property, may be purchased or accepted by the district, its churches or other subsidiaries. *The Discipline* ¶4100 - ¶4390.

## 10. Operating Policies

Policies and procedures shall be reviewed by the District Board of Administration at its May meeting, and prepared for submission to the District Conference through the Conference Action Committee. An opportunity shall be given for pastors and local churches to present suggestions to the District Board of Administration during the May meeting. A compilation of all current standing rules and operating policies and procedures shall be published on an annual basis.

## DISTRICT POLICIES AND PROCEDURES

### What is the purpose of policy statements for the South Carolina District?

Many people feel that written policies can be too constrictive and are therefore unnecessary. Others resist written policies in order to emphasize their dependence on the guidance of the Holy Spirit in decision-making. While remaining sensitive to both issues, the establishment of proper policies contributes to the smooth operation of the district through responsible and thoughtful guidance. The Holy Spirit can communicate equally well in the formation of policies in advance of circumstances where they are needed and can give district leaders wisdom to recognize when the need for an exception exists. It is almost axiomatic that decisions made on “the spur of the moment” often prove to be wrong decisions. Guidelines must be worked out in an unhurried and unpressured manner so that all ramifications can be considered. The following policy statements serve to meet several needs:

1. They help build confidence and cohesion in the decision-making process of the district.
2. They permit thoughtful evaluation of crucial issues.
3. They prevent decisions based on the charisma of persons or a personal whim.
4. They help prevent confusion, inconsistency, misunderstanding, and strained relationships. The policies say “yes” and “no.”
5. They define the specific responsibilities of those placed in leadership within the district.
6. They let the constituency know what the district’s policies are and help build a trust relationship.
7. Everyone knows what to expect ahead of time. There are no sudden surprises.

Thus, these policy statements are compiled as an aid to the district for the purpose of fostering clear understanding of the expectations and opportunities of these varied areas of ministry.

### 1. District Administration

- 1.1. In accordance with *The Discipline* ¶1360, the District Board of Administration shall elect two members from among the members of the District Board of Administration to serve with the district superintendent as trustees. These shall serve according to *The Discipline* ¶1360 and administer their duties according to *The Discipline* ¶1365.
- 1.2. The District Board of Administration is authorized to draw on monies available in the district budget for district extension and evangelism to aid churches which, in the judgment of the board, are faced with a dire emergency.

### 2. Dates

- 2.1. The books of the District Treasurer shall close May 20.
- 2.2. The District Calendar, which is prepared by the District Superintendent, in consultation with the District Board of Administration, includes major offerings, and has the force of a Policy and Procedure. It will be submitted to the annual District Conference through the Conference Action Committee.
- 2.3. Candidates for ordination are expected to complete all requirements, including certification by the Department of Education and the Ministry, no later than May 31 if ordination is to occur at the annual District Conference session that year.
- 2.4. The fiscal year for the local churches shall be May 1 through April 30.
- 2.5. In order for a church to be listed as having its full assignment paid, all assignments must be in the mail to the District Treasurer by May 15.
- 2.6. All requests for exclusion of funds for major building projects and debt reduction campaigns shall be presented to the District Board of Administration no later than May 31.
- 2.7. By May 25, Annual Service Reports should be sent to the Chair of the District Board of Ministerial Development and the District Office, and all Statistical Reports should be sent to the District Statistician and the District Office.
- 2.8. Chairpersons of all committees—excluding the District Board of Ministerial Development—reporting to the Annual District Conference, whether elected or appointed, shall have their reports to the district office by June 10.

### 3. District Conference

- 3.1. The District Secretary shall call for a certified list of lay delegates to the annual District Conference, duly elected by the local church conference. *The Discipline* ¶830:4; 1332:11.
- 3.2. The Executive Committee of the District Board of Administration shall be the Committee on Agenda for the annual District Conference session.

- 3.3. The reports of the Conference Action Committee and the Nominating Committee, the proposed Budget, and the Treasurer's Report shall be provided to each voting ministerial delegate. Each pastor shall distribute these reports to each delegate at least 10 days prior to the annual District Conference.

#### **4. District Superintendent**

- 4.1. The District Superintendent shall be under the same provision relating to vacation and time away for special services as pastors.
- 4.2. In case of death, the district shall send flowers or a memorial in honor of a minister, minister's spouse, children, parents, and parents of a minister's spouse.
- 4.3. The District Superintendent shall nominate, and the District Board of Administration elect, a zone leader for each zone annually.

#### **5. District Board of Administration**

- 5.1. The Executive Committee of the District Board of Administration shall be comprised of the District Superintendent, the Assistant District Superintendents, the District Secretary, the District Treasurer, and two at-large members to be elected at the organizing meeting of the newly-elected board.
- 5.2. The DBA, with a two-thirds vote, may call for a District-wide offering in the interim of the annual District Conference. *The Discipline* ¶1200.
- 5.3. The District Board of Administration shall elect all non-policy-making committees not elected by the annual District Conference. *The Discipline* ¶1233:19. The committees elected by the DBA shall be designated by an asterisk in the list of boards and committees.
- 5.4. During the interim of the annual District Conference, the District Board of Administration shall be duly authorized to draw on all district funds for the purpose for which each was raised as it deems best for the interest of the district. The treasurer shall be authorized to make payment as allotted by the district budget. In case of an emergency not covered by the budget, the District Superintendent, in consultation with the District Board of Administration or Executive Committee, shall be empowered to act.
- 5.5. The District Board of Administration shall appoint annually an editing committee to certify the minutes of the proceedings of the annual District Conference. *The Discipline* ¶1178:1.
- 5.6. The Church Multiplication Team (a sub-committee of the DBA) will examine all proposed church planting projects, and make recommendations to the District Board of Administration, which has the responsibility of granting approval for any such project.
- 5.7. All treasurers for district funds are to be recommended by their respective entities and approved by the District Board of Administration.

#### **6. District Treasurers**

All funds of the South Carolina District, including all district auxiliaries, will be deposited into the district's general bank account. Treasurers for each auxiliary will keep a complete record of requests for expenditures and deposits for their auxiliary. Within the District Treasurer's financial records, funds will be segregated to provide a separate accounting for each auxiliary. Monthly financial reports will be distributed to auxiliary treasurers; in addition, financial reports will be available upon request. The District Treasurer will be responsible for the required tax and regulatory reporting. Auxiliaries are responsible for completing and submitting appropriate IRS forms to the District Treasurer (such as a W-9 form). *The auditing of all treasuries will occur with the auditing of the SC District Treasurer's records.*

#### **7. District Councils**

The Council of Ordination shall consist of the ordained ministers of the District Board of Ministerial Development.

#### **8. Family Camp**

The District Superintendent shall be an *ex-officio* member of the Family Camp Board of Directors and its executive committee. The Table Rock Camp Manager and the District Wesleyan Youth President shall be *ex-officio* members of the Family Camp Board of Directors.

#### **9. Building Projects**

- 9.1 Churches expressing a desire to build or to undergo a major remodeling project (*The Discipline* ¶1345:2) shall consult with the District Superintendent early in the planning stages. At least six weeks before a scheduled meeting of the DBA, the church shall submit, on forms provided by the District Superintendent, information indicating proposed size, well-researched cost estimate, church income, funds on hand, percentage of income required to pay off mortgage, plans for raising funds and plans to meet other financial obligations, including district and general obligations. This will allow those designated by the District Board of Administration to meet with the Local Board of Administration and building committee of the church before final approval. Only churches current with denominational and district assessments will be considered for building project approval.
- 9.2 Any church which engages in a building or remodeling project, or which purchases a church building or a parsonage or a lot on which a church or parsonage is to be constructed or held by the church for future expansion, shall consult with the District Board of Administration (which serves as the District Building Committee) according to the

requirements of *The Discipline* ¶4240; 856:1, 6, 7. All such requests having the approval of the District Board of Administration shall be granted exemption from the USF/EIF Budget Assessment on such designated funds.

- 9.3 When any church engages in a building or remodeling project, at least one-fourth of the estimated cost of the project shall be on hand before said project is undertaken, unless other arrangements have been made which are satisfactory to the Executive Committee of the District Board of Administration.

## 10. Local Churches

### 10.1 Finances

- 10.1.1 All churches are to pay their full assignment of district budget and United Stewardship Fund/Educational Institutions Fund. Inasmuch as the financial support for the general church, educational institutions, and the district comes from an assignment to the local churches, our pastors and churches will want to strive earnestly to share in this opportunity of service. We believe that with proper planning churches can pay their United Stewardship Fund/Educational Institutions Fund and district assignment. If any church fails to do this, a satisfactory explanation must be given to the District Board of Ministerial Development by the pastor and delegate(s) before the pastor's service report can be approved. In addition, that Local Board of Administration is to submit a plan for raising its USF/EIF and district assignment to the District Board of Administration by the second month following the annual District Conference, and the treasurer of that church is to submit a monthly financial report to the District Board of Administration on forms provided by the District Board of Administration. *The Discipline* ¶725:21; ¶782:32; ¶1233:10, 17; ¶1390: 7(b); ¶2015:3; ¶2025.
- 10.1.2 It is recommended that a pastor, or a member of a pastor's household, not serve as the local church treasurer.
- 10.1.3 Any church which requests financial assistance from the district must have its property deeded to the district before it will be eligible to receive such financial assistance. Such financial assistance will be for a limited time, usually not to exceed five years, and the amount of assistance will normally be decreased proportionately every year, so that the church will be self-supporting by the end of the period of assistance, according to a plan determined by the District Board of Administration.
- 10.1.4 A local church may not borrow from its pastor, or vice versa, nor allow the church to become obligated to the pastor for back salary and benefits beyond thirty days. When this situation exists, the pastor of the local church shall notify the District Board of Administration, through the District Superintendent.
- 10.1.5 A pastor may not borrow money or otherwise financially obligate a local church without the written approval of the Local Board of Administration. *The Discipline* ¶782:27, 31.
- 10.1.6 It is expected that each pastor and local congregation will conduct an annual stewardship emphasis and will offer opportunities for estate planning. Members are urged to consider including a stipulation in their wills that a bequest be made to one or more of the following: District church planting, Table Rock Retreat and Conference Center, Table Rock Retreat and Conference Center Endowment Fund, Global Partners, Hephzibah Ministries, Southern Wesleyan University and World Hope International.

### 10.2 Pastors

- 10.2.1 Pastoral changes shall take place on the Monday following the second Sunday in July. (*The Discipline* ¶700.) The salary of the outgoing pastor shall end on the second Sunday of July, and there shall be no further obligation to the outgoing pastor after that date. At a minimum, monthly benefits shall be prorated.
- 10.2.2 A full-time salary shall be a minimum of \$500 weekly, plus full Social Security, Pension, and family health insurance. In addition, the church will provide rent-free use of a parsonage with all utilities or an equivalent housing allowance, a travel allowance based upon local travel demands and a Christmas bonus equal to one week's salary. Otherwise, the pastor may seek and hold employment outside the church. The pastor shall notify the LBA before taking this step.
- 10.2.3 All churches receiving new pastors shall pay their moving expenses, including the expense of re-titling and licensing of up to two vehicles when state lines are crossed, in addition to their salary.
- 10.2.4 Churches should schedule the voting on pastoral recall no later than the second Sunday of March.
- 10.2.5 A yearly Pastor's Appreciation Week should be held during the month of October and Laity Appreciation Week should be held during the month of March.
- 10.2.6 The church shall provide two weeks (14 days) of vacation with pay each year, at a time agreeable to the pastor and the Local Board of Administration. Pastors who have served The Wesleyan Church for more than 10 years shall be given three weeks (21 days) of vacation. Pastors entering their 16th year of pastoral service in The Wesleyan Church shall be given an additional week (7 days) of vacation per year with pay at a time agreeable to the pastor and the Local Board of Administration. The pastor shall also be provided the privilege of conducting two special services each year, not to exceed 14 days (including two Sundays), without the consent of the Local Board of Administration. The pastor's vacation and special service provisions are not to be cumulative in the sense of time, financial remuneration, or any other consideration. Days not used in conducting special services may be converted to additional vacation time with the approval of the Local Board of Administration.
- 10.2.7 All churches are to pay into the Wesleyan Pension Fund monthly an amount equal to 12 percent of the pastor's salary, social security reimbursement, utilities, and housing allowance (*The Discipline* ¶4425), and

fair rental value of the parsonage (as applicable). All churches are expected to pay the pastor's registration and expenses related to attending the annual Ministers' Retreat, Pastors' Gathering, Southern Area Ministers' Conference, and any other district or denominationally-sponsored event which the pastor would be expected to attend.

### 10.3 Operations

- 10.3.1 As long as there are ministers in our district who are qualified and available to take work, they are to be given the first consideration by the local churches.
- 10.3.2 All of our churches should use Wesleyan Sunday School literature.
- 10.3.3 Announcements concerning important dates, events, and information from the district leaders and zone leaders are to be mailed to both the pastors and auxiliary leaders.
- 10.3.4 The pastor and the Local Board of Administration are to see that the local church records are kept up-to-date and in proper order. *The Discipline* ¶830:5; 4760.
- 10.3.5 Churches developing or operating a day care or day school shall follow the District's Policies and Procedures. See also *The Discipline* ¶655:18-19, ¶782:34-35, ¶1233:34, ¶2305.
- 10.3.6 A Local Board of Administration must consult with the District Superintendent before recommending pastoral staff additions. (*The Discipline* ¶741.) No such staff is to be added unless the church is meeting its full assessment obligations. The church's budget must reflect ability to compensate staff, unless they are working as students in field ministry, or volunteering their ministerial services.
- 10.3.7 Each Local Board of Administration is urged to elect a Committee on Public Morals and Social Concerns.
- 10.3.8 Each Local Church Conference is urged to pass a resolution limiting to three the number of successive terms of the members-at-large of the Local Board of Administration.
- 10.3.9 All churches shall respect and obey the copyright laws concerning the copying or duplication of any copyrighted materials, printed or digital. Each church shall be responsible to purchase its own copyright license.
- 10.3.10 Local church trustees shall review insurance at least every three years, making inventory of assets and ensuring that proper coverage is in effect (a minimum of 90% of the replacement costs).
- 10.3.11 All Local Board of Administration members are encouraged to attend the Local Board of Administration training sessions held by the District.
- 10.3.12 Review of Standing Rules and Policies and Procedures
  - a. The Pastor and the LBA are to review annually the Standing Rules and Policies and Procedures that apply to the local church.
  - b. When a new Vice-Chair is elected, the pastor shall notify the District Superintendent. A newly elected Vice-Chair is to receive a job description and an accountability form from the District Superintendent soon after election. The Vice-Chair is to complete and sign the form, and give copies to the District Superintendent and the pastor. *The Discipline* ¶773.

### 11. Ministers

- 11.1 All ministers are expected to have their service reports completed satisfactorily, (*The Discipline* ¶1390:7-9) and to carry out all Standing Rules and Policies and Procedures of the district.
- 11.2 All ministers are required to attend the annual District Conference, unless excused by the District Superintendent.
- 11.3 All ministers shall faithfully tithe their income, and any minister failing to do so shall be considered delinquent in one's duty. *The Discipline* ¶460-475; 725:22.
- 11.4 The Citation Committee is to be composed of the District Superintendent and the District Secretary. All services of recognition will be held at the announced time. A watch is to be presented to each minister who has given 25 years of active service in The Wesleyan Church, a majority of which—at least 13 years—while being a member of the South Carolina District. A certificate of recognition shall be given to any minister who has completed 40 years or more of service to The Wesleyan Church, and at 10-year increments thereafter. At the end of the minister's active service in this district, a plaque of citation is to be given recognizing the total period of active service, provided it is a minimum of 20 accrued years in The Wesleyan Church. An evangelist must hold a minimum of 10 meetings during the year to receive credit for a year of service.
- 11.5 Deceased ministers who have been appointed as active ministers for ten years or more in the South Carolina District, and who have remained in good standing, will be listed in the *Roll of Honored Deceased Ministers*. Those not members of the District at the time of death, and other exceptions, may be considered by the Conference Action Committee.

### 12. Day Care/Day School

Following are the steps for starting a Day Care/Day School in the local church in the South Carolina District:

- A. The Local Board of Administration is to determine the need for a Day Care/Day School in the community and write a Mission Statement, Vision Statement, and determine Core Values.
- B. The Local Board of Administration, or a committee it appoints and/or the congregation elects, is to explore the requirements and regulations of city/county/state to reflect on how these affect the church in preparation for the opening of a Day Care/Day School. This should include the ways and means of meeting any financial obligations related to start-up and sustaining the Day Care/Day School.

C. The Local Board of Administration is to present the plan to a properly called meeting of the Local Church Conference for approval. An approving vote authorizes the Local Board of Administration to go forward with the plan.

D. The Local Board of Administration is to present to the District Board of Administration the plan for approval. The presentation is to be in writing, including the results of the congregational vote and a summary of the plans for implementation.

E. The Local Board of Administration shall establish a separate treasury for the Day Care/Day School.

F. Adequate insurance must be obtained, including both liability and medical.

## COMMITTEE ON MEMORIALS AND RESOLUTIONS

### 1. What is a memorial?

A memorial is a written statement of opinion accompanied with relevant facts, which when taken together forms the logic for a petition for the alteration or amendment of a legislative document (i.e. *The Discipline*). Historically, the word *memorial* has been used to distinguish such petitions for change from other matters of business conducted by a legislative body.

### 2. Who may submit memorials to General Conference?

A. Essentials and Constitution. A district conference (by a 2/3 majority) or the General Board may submit proposed amendments to the Essentials or the Constitution of *The Discipline*. (*The Discipline* ¶1180:1-2; ¶1560; ¶1655:6).

B. Other memorials. Memorials for amending statutory law or for other actions may be submitted by the following units (by majority vote). (¶1557):

- (1) District conference or District Board of Administration
- (2) Auxiliary general executive committee (WW, WM, WMF)
- (3) Governing board of an educational or benevolent institution, or a subsidiary corporation
- (4) General Board
- (5) General Conference committee
- (6) Any ten members of the General Conference

**Note:** A memorial may originate with any church member or local church and pass through the proper channels to the General Conference.

### 3. How are memorials brought to General Conference?

A. Through the Committee on Memorials (*The Discipline* ¶1565)

B. Mail each memorial to the General Secretary of The Wesleyan Church who is the secretary of the Committee on Memorials:

General Secretary Ronald D. Kelly  
The Wesleyan Church  
P. O. Box 50434  
Indianapolis, IN 46250-0434

C. You are to use the forms provided by the General Secretary's office for submitting memorials to the Committee on Memorials. Authenticate each memorial with the original signature of the secretary.

Example:

*Atlantic District Board of Administration*  
*By: Melrose T. Norton, secretary (typed)*  
*Melrose T. Norton (handwritten signature)*

D. When ten or more members offer a memorial, it is recommended that each member of the group sign it.

### 4. When should a memorial be forwarded to the General Secretary?

A. As soon as possible after adoption. November 1 of the year preceding General Conference is the final date for receiving a memorial by the General Secretary (*The Discipline* ¶1565).

B. A memorial received after November 1 must overcome two hurdles to be presented to the General Conference (*The Discipline* ¶1565):

- (1) It must be recommended for adoption by the Committee on memorials, and
- (2) The General Conference, by special vote, must decide to hear it.

### 5. In what form should memorials be prepared?

The following guidelines are offered to aid you in preparing memorials for the General Conference. It will save valuable time for the Committee on Memorials as well as result in a better standard of work if these guidelines are followed.

A. Memorials are to be prepared according to *Robert's Rules of Order, Newly Revised*, which is the accepted authority for The Wesleyan Church in such matters. It is recommended that you use the form provided by the General Secretary's office.

1) Each memorial should:

- (a) Be addressed to the Committee on Memorials

- (b) Have a subject
- (c) Be dated
- (2) There should be a signature line to identify the originating conference or district board of administration.
- (3) *The Discipline* is the authority for correct official terminology for The Wesleyan Church.
- (4) The resolution should designate the paragraph number that is being amended (see Example).
  - (a) The Preamble (*Whereas*) states the reasons for the action and the memorial/resolution (*Resolved*) states what action is to be taken.
  - (b) If there is a preamble, each clause is written as a separate paragraph and begins with the word “Whereas” followed by a comma, and the next word should begin with a capital letter.
  - (c) The preamble, regardless of how many paragraphs it has, should never contain a period. Each of its paragraphs should close with a semicolon, followed, in the case of the next to the last paragraph, by the word “and.”
  - (d) The last paragraph of the preamble should close with a semicolon.
  - (e) The word “Resolved” is italicized and is followed by a comma, and the word “That” begins with a capital “T”.
  - (f) Please do not double space between paragraphs.  
(*Roberts Rules of Order, Newly Revised, pages 87-91*)

**Outline:**

Whereas, The . . . (text of the first preamble clause);  
 Whereas, . . . . . (text of the next Preamble clause); and  
 Whereas, . . . . . (text of the last preamble clause);  
 Resolved, That . . . (stating action to be taken);  
 Resolved, That . . . (stating further action to be taken); and  
 Resolved, That . . . (stating still further action to be taken).

**Example:**

(*Memorial/Resolution from a Board or Conference*)

Presented for action to: COMMITTEE ON MEMORIALS 11/01/11

**Removal of Human References to Gender**

Whereas, the Bible affirms that both men and women are created in the image of God;  
 Whereas, The Wesleyan Church has historically affirmed the equal standing of men and women before God and in Christian service;  
 Whereas, the intent of *The Discipline* of The Wesleyan Church is to include both men and women in its theological and procedural statements;  
 Whereas, the current language of *The Discipline* does not make this intention clear; and  
 Whereas, the current language could be perceived as exclusive and/or archaic by both men and women;  
 Resolved, that all references to human beings in *The Discipline* that are intended to be inclusive of both sexes be edited to remove gender specificity and make their inclusive nature overt, (e.g. “mankind” to “humankind,” “men” to “men and women” or “persons,” “he” to “he or she,” etc.).

CENTRAL NEW YORK DISTRICT CONFERENCE

M. Richard Wolfe, Secretary

**Committee on Memorials**

( ) Recommended ( ) Not recommended

( ) Amended form recommended

**General Conference**

( ) Adopted ( ) Not adopted

**6. *The Discipline* references?**

A. Reference to *The Discipline* should be in the current 2008 edition.

B. Key: *The Discipline* provisions concerning memorials: ¶1180: 1-3; ¶1557-1560; ¶1565; ¶1590:9 and¶1655:6